

INVITATION LETTER

Attendance at the Annual General Meeting of Shareholders 2017

Vietnam Dairy Products Joint-Stock Company (Vinamilk) respectfully invites our valuable shareholders to attend the Annual General Meeting of Shareholders in 2017 as follows:

Name of Shareholder : **(Bold and big font size)**
Address : **(Bold and big font size)**
Custodian Code (issued by Vietnam Securities Depository) :

1. Time: **15th April 2017 at 7:30AM – 12:00AM (Welcoming guests from 7:30 am, opening at 8:30 am)**
2. Venue: **Times Square Building, 22-36 Nguyen Hue Street, District 1, HCM City**
3. Contents:
 - The audited financial statements for the year ended 2016
 - Reports of the Board of Directors (“BOD”) on:
 - ✓ The Company’s performance in 2016;
 - ✓ The BOD’s activities in 2016;
 - ✓ The supervisory results on CEO and BOM in 2016.
 - Report of Inspection Committee in 2016.
 - Dividend and profit distribution to funds in 2016.
 - 5 year- business development direction 2017- 2021.
 - Business plan in 2017, dividend and profit distribution for 2017.
 - Selection of the independent auditor.
 - Change of organizational structure model.
 - Number of BOD members.
 - BOD’s allowance for 2017.
 - Revise the Company’s charter in according to the change of organizational structure model.
 - Elect the BOD for the office term 2017- 2021.
 - Other matters which are subject to the General Meeting of Shareholders (“GMS”)’ approval.
4. It is kindly suggested that the shareholders should make registration beforehand in favor of well-organized service.
Time of registration: from **03rd April 2017 to 4:00PM on 14th April 2017**. The shareholders present in person or by proxy are respectfully advised to register by telephone, facsimile or email to:
Vietnam Dairy Products Joint Stock Company (Vinamilk)
No.10 Tan Trao Street, Tan Phu Ward, District 7, Ho Chi Minh City
Tel: (08) 54 155 555 (Ext 108401) Fax: (08) 54 161 226
Email: tson@vinamilk.com.vn
5. Documents for registration of proxy shall include a power of attorney, a copy of the shareholder’s identity card (ID card)/ Citizen Identification or passport, and proxy’s ID card/ Citizen Identification. The sample of power of attorney shall be available on Vinamilk’s website at www.vinamilk.com.vn from **05th April 2017**.
6. The documents of GMS shall be available on Vinamilk’s website at www.vinamilk.com.vn from **05th April 2017**.
7. The shareholders attending the meeting are advised to carry ID cards/ Citizen Identification or passports (originals) and bring this invitation letter along with you for the purpose of verification faster.

Ho Chi Minh City, 22 March 2017

For and on behalf of the BOM, VIETNAM DAIRY PRODUCTS JSC
Board member & CEO *lit*



Mai Kiều Liên
GENERAL DIRECTOR