

INVITATION LETTER

Attendance at the Annual General Meeting of Shareholders 2018

Vietnam Dairy Products Joint-Stock Company (Vinamilk) respectfully invites our valuable shareholders to attend the Annual General Meeting of Shareholders in 2018 as follows:

1. Time: **31st March 2018 from 7:30AM to 12:00PM (Welcoming guests from 7:30 AM, opening at 8:30 AM)**
2. Venue: **Times Square Building, 22-36 Nguyen Hue Street, District 1, HCM City**
3. Contents:
 - The audited financial statements for the year ended 2017
 - Reports of the Board of Directors (“**BOD**”) on:
 - ✓ The Company’s performance in 2017.
 - ✓ The BOD’s activities in 2017.
 - Profit distribution and dividend for 2017.
 - Business plan in 2018, profit distribution and dividend plan for 2018.
 - Selection of the independent auditor.
 - Number of BOD members in the term of 2017 – 2021.
 - BOD’s allowance for 2018.
 - Revise the Company’s charter in accordance with the new laws applying for public companies.
 - Revise the Company’s internal governance regulations in accordance with the new laws applying for public companies.
 - Elect the additional BOD.
 - Other matters which are subject to the General Meeting of Shareholders (“**GMS**”)’ approval.
4. It is kindly suggested that the shareholders should make registration beforehand in favor of well-organized service.
Time of registration: from **16th March 2018 to 16:00 on 30th March 2018**.
5. The shareholders present in person or by proxy are respectfully advised to register by telephone, facsimile or email to:
Vietnam Dairy Products Joint Stock Company (Vinamilk)
No. 10 Tan Trao Street, Tan Phu Ward, District 7, Ho Chi Minh City
Tel: (+84 28) 54 155 555 (Ext 108401) Fax: (+84 28) 54 161 226
Contact point: Mr. Tran Chi Son - Email: tson@vinamilk.com.vn
6. Documents for registration of proxy shall include a power of attorney, a copy of the shareholder’s identity card (ID card)/ Citizen Identification or passport, and proxy’s ID card/ Citizen Identification. The sample of power of attorney shall be available on Vinamilk’s website at www.vinamilk.com.vn from **21st March 2018**.
7. The documents of GMS shall be available on Vinamilk’s website at www.vinamilk.com.vn from **21st March 2018**.
8. The shareholders attending the meeting are advised to carry ID cards/ Citizen Identification or passports (originals) and bring this invitation letter along with you for the purpose of quick verification.

Dated 08th March 2018
For BOD of Vietnam Dairy Products Joint-Stock Company
Member of the BOD cum General Director *llly*



MAI KIEU LIEN