



# VIETNAM DAIRY PRODUCTS JOINT STOCK COMPANY

10 Tan Trao Street, Tan Phu Ward, District 7, Ho Chi Minh City

Tel: (+84 28) 54 155 555 Fax: (+84 28) 54 161 226

## INVITATION LETTER

### Attendance at the Annual General Meeting of Shareholders 2020

Vietnam Dairy Products Joint-Stock Company (Vinamilk) respectfully invites our valuable shareholders to attend the Annual General Meeting of Shareholders (“AGM”) in 2020 as follows:

Name of Shareholder : **XXX**  
Address : **XXX**  
Tel : **XXX**  
Custodian Code (issued by Vietnam Securities Depository) : **XXX**

1. Time: 26/06/2020, opening at 8:30 AM and expectedly to 12:00 PM)
2. Contents:
  - o The audited financial statements for the year ended 2019.
  - o Reports of the Board of Directors (“BOD”).
  - o Profit distribution for 2019.
  - o Revenue and profit plan for 2020
  - o Profit distribution plan for 2020.
  - o Selection of the independent auditor.
  - o BOD’s allowance for 2020.
  - o Other matters which are subject to the General Meeting of Shareholders (“GMS”)’ approval.
3. Venue: to be informed by Vinamilk at our website at <https://www.vinamilk.com.vn/en/shareholders-meeting>
4. Vinamilk will inform and post the 2020 AGM’s documents on our website from **15 June 2020** at <https://www.vinamilk.com.vn/en/shareholders-meeting>
5. For communication purposes, please contact Vinamilk by the following numbers:

**Vietnam Dairy Products Joint Stock Company (Vinamilk)**

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Contact person: Mr. Đồng Quang Trung - Email: [dqtrung@vinamilk.com.vn](mailto:dqtrung@vinamilk.com.vn)

HCM City, 18 May 2020

**VIETNAM DAIRY PRODUCTS SJC**

Legal Representative



**MAI KIEU LIEN**  
CEO