

NOTICE

Ref: Nomination and self - nomination of candidates to be elected as members of the Board of Directors of Vietnam Dairy Products Joint Stock Company for the 2022 – 2026 term.

Respectfully to: RESPECTED SHAREHOLDERS

The 2017-2021 term of the Board of Directors (“**BOD**”) of Vietnam Dairy Products Joint Stock Company (“**Company**” or “**Vinamilk**”) is coming to the end. In order to have candidates to be elected at the 2022 Annual General Meeting of Shareholders of the Company (“**AGM**”) for the next term (i.e. 2022-2026), the Company would like to inform our respected shareholders, details on nomination and self-nomination of candidates to the BOD for the 2022-2026 term as follows:

1. CONDITIONS FOR NOMINATION/SELF-NOMINATION

- 1.1. Individual shareholder holding at least ten percent (10%) of the total number of voting shares of the Company, as shown in the list of shareholders entitled to attend the General Meeting of Shareholders, and meeting all criteria and conditions for becoming members of the BOD as stipulated in Item 2.2 below, is entitled to nominate himself/herself to be elected as a member of the BOD.
- 1.2. A shareholder or a group of shareholders holding:
 - from ten percent (10%) to less than twenty percent (20%) of the total number of voting shares of the Company, as shown in the list of shareholders entitled to attend the General Meeting of Shareholders, is entitled to nominate one (01) candidate to be elected as a member of the BOD;
 - from twenty percent (20%) to less than thirty percent (30%) of the total number of voting shares of the Company, as shown in the list of shareholders entitled to attend the General Meeting of Shareholders, is entitled to nominate two (02) candidates to be elected as members of the BOD;
 - at least thirty percent (30%) or more of the total number of voting shares of the Company, as shown in the list of shareholders entitled to attend the General Meeting of Shareholders, is entitled to nominate three (03) candidates to be elected as members of the BOD.

2. THE NUMBER OF MEMBERS OF THE BOD FOR THE 2022-2026 TERM, CRITERIA AND CONDITIONS OF MEMBERS OF THE BOD

2.1. The number of members of the BOD for the 2022-2026 term

The number of members of the BOD for the 2022 – 2026 term is 11 members, in which the total number of independent members of the BOD is at least three (03)

members and the Company must ensure that a minimum of one – third (1/3) of the members of the BOD is non-executive members.

2.2. Criteria and conditions of members of the BOD.

Candidates nominated by shareholder(s) to the BOD for the 2022-2026 term must meet all criteria and conditions as stipulated in Article 155 of the Law on Enterprise and Item 2.2 Article 4 of the Internal Regulation on Corporate Governance of the Company.

3. NOMINATION / SELF-NOMINATION DOCUMENTS

Nomination / self-nomination documents include:

- 1) Nomination application form / Self-nomination application form (**Form No. 01**);
- 2) Curriculum Vitae of the candidate (**Form No. 02**);
- 3) Copy of ID Card/Passport and diplomas/certificates of educational qualification of the candidate;
- 4) Information of positions currently held by the candidate or nominated in other organizations; declaration of his/her interests and related interests with the Company (**Form No. 03**);
- 5) Declaration of information demonstrating the independence of the candidate (applied for candidates to the position of independent member) (**Form No. 04**); and
- 6) The letter of undertaking made by candidate(s) shows his/her commitment to perform his/her duties honestly, faithfully, prudently and in the best interest of the Company if such candidate(s) is/are selected as member(s) of the BOD.

Note: The aforementioned forms are attached to this notice and published on the Company’s website at <https://www.vinamilk.com.vn/en/dai-hoi-dong-co-dong>.

4. DEADLINE AND ADDRESS FOR SENDING NOMINATION/SELF-NOMINATION DOCUMENTS

Documents of nomination/self-nomination documents must be sent to and received by the Company **no later than 17:00 on April 11th 2022** (Local Time in Vietnam).

Recipient: Board of Directors - Vietnam Dairy Products Joint Stock Company Address: No.10 Tan Trao, Tan Phu Ward, District 7, Ho Chi Minh City.

Vietnam Dairy Products Joint Stock Company would like to inform and invite the Shareholders to conduct nomination/self-nomination in accordance with this notice.

On behalf of the Company

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