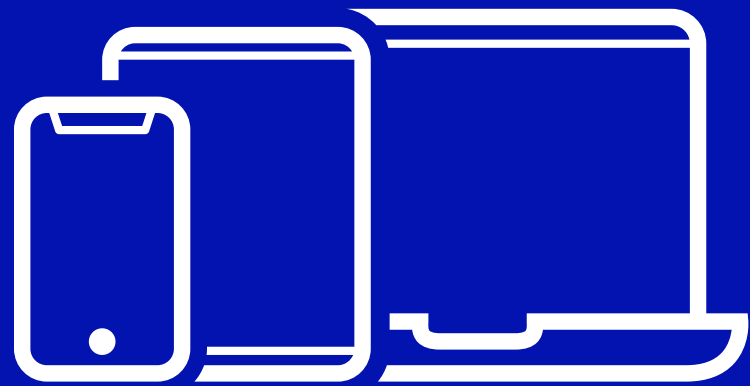




## **Instructions for declaring online proxy**

# Step 1: Preparation



Smartphone, tablet or PC/laptop  
connecting Internet or Cellular



Mobile phone number or email  
registered with the VSD



Personal ID (Citizen identification or  
Passport) authenticate by eKYC



Speaker or Headphone



Stable Wifi or Cellular Connection

# Step 2: Submit Proxy form

The 2024 AGM will start at 13:30 on April 25, 2024. Shareholders can submit Proxy Form from 00:00 on April 15, 2024 and conduct e-voting from 00:00 on April 23, 2024 (Vietnam time)

- The system is not open.

You can:

Submit Proxy Form

Download AGM's materials

**Vinamilk**<sup>®</sup>  
EST 1976

**2024 ANNUAL GENERAL MEETING OF  
SHAREHOLDERS**

April 25, 2024

Shareholder access by link <https://agm.vinamilk.com.vn> and click on "Submit Proxy Form" button 

# Step 3: Sign in

**Sign in:**

Kindly enter the Custodian No./ ID No. in the invitation \*

[Continue](#)

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## 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS


April 25, 2024


Shareholders fill the custodian code or ID number and click on "Continue" button



# Step 3: Select Authentication Method

Select Authentication Method:

 **OTP Code**  
Receive OTP (one time password) via SMS or Email

 **eKYC (Only for devices with cameras)**  
Verifying identity by comparing shareholders' faces with photos of ID cards or passports

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## 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS

April 25, 2024

Shareholders choose an option to authenticate: OTP if having mobile telephone number or email registered with VSD. And eKYC if not having mobile phone number or email registered.





# Step 3.1: Login by OTP

**Welcome, Nguyễn Van A**

OTP has been sent to your phone number: **093\*\*\*\*\*3**  
and email address: **tri\*\*\*\*\*@gmail.com**

Enter OTP \* Time remaining 177s

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By logging in, you are agreeing to [UVote's Terms of Use and Privacy Policy.](#)

**Sign in**

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## 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS

April 25, 2024

**If shareholders have cell phone number and email registered with VSD, the system will send OTP to both, and shareholders can then type the OTP received and click on "Sign in" button**



# Step 3.2: Login by eKYC

If not having phone number or email registered with VSD, shareholders can use the eKYC authentication method. Shareholders can choose to use either their ID card/Citizen identification card or passport to verify their identify

## Verify with eKYC

### Select validation method

For individual shareholders



Authentication by ID card/CCCD



Verification by passport

Retake

If not holding old ID card, shareholders can use their chip-embedded ID card for authentication. In case of using Passport authentication, the passport must contain the same Passport/ID number as registered with VSD





Submit Proxy Form

An Authorization declaration request cannot be approved if, before the request is submitted, the authorized recipient is logged into the General Meeting.

Authorized person

Authorization name

Nguyễn Van A

Shareholder code

5

Custodian Code

111222

Number of shares

1,000

Total forwarded shares and pending approval

0

Authorized number of shares

1,000

Authorized Recipient

Full Name \*

ID Card No \*

Phone number \*

Date of Birth

Address \*

Email

Shareholder code (if any)

Required information to declare:

Custodian Code (if any)

Total received shares \*

- 1/ Full name, ID card/Citizen Identification number, Phone number, and Email of the authorized person
- 2/ Number of shares authorized: equal to or less than the number of shares owned
- 3/ Shareholder Registration Number of the authorized person (if the authorized person is also a shareholder)

Hardcopy Power of Attorney \*

Maximum file size to be uploaded: 20MB

Cancel Next

**Shareholders declare full information of the authorized person, upload scanned/copied documents including (authorization letter as per template, front/back of ID card/Citizen Identification/Passport of the shareholder and the authorized person"**



### Confirm authorization information

[Download Power of Attorney](#)

#### 1. Authorizing Party

Name of shareholder: Nguyễn Văn A

Shareholder ID: 5

Registration number 111222

Number of shares: 1000

#### 2. Authorization recipient

Name of shareholder: Trần Thị D

ID/Citizen ID/Passport number: 555666

Phone number: 0989870720

Date of Birth:

Contact: abc

Email: bigdeal6869@gmail.com

Shareholder code (if any):

Security ownership number (if any):

Total received shares: 1000

In words: *One Thousand Share number*

#### 3. Authorization content

- The authorized party represents the authorized party to attend 2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS of Công ty cổ phần Sữa Việt Nam, the obligation at the General Meeting

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[Submit](#)

**Shareholders should recheck the information on the online authorization declaration form, and if it is correct, the shareholder should press confirm.**



**Authorization form sent successfully**

The organizing committee of the meeting will confirm your authorization form as soon as possible.

If you need support, please contact Hotline: **028 54 155 555**

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**After confirmation, the form will be sent to the approval department. Both the shareholder and the authorized person will receive an email notification about the results**



[UVote] Proxy Request Approved

vinamilk\_agm@vinamilk.com.vn

Cc: Hang Pham Thi



Fri 4/12/2024 2:07 PM

Dear Investors Hằng Phạm, Nguyễn Văn B,

We are pleased to inform you that the proxy request for Investors Nguyễn Văn B on Apr 12, 2024, 2:06:13 PM has been approved.

The meeting ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2024 of Công ty cổ phần Sữa Việt Nam will take place on Apr 25, 2024.

For further details, please contact the organizing committee via email address: [vinamilk\\_agm@vinamilk.com.vn](mailto:vinamilk_agm@vinamilk.com.vn)

Best regards,  
ĐẠI HỘI ĐỒNG CỔ ĐÔNG THƯỜNG NIÊN NĂM 2024

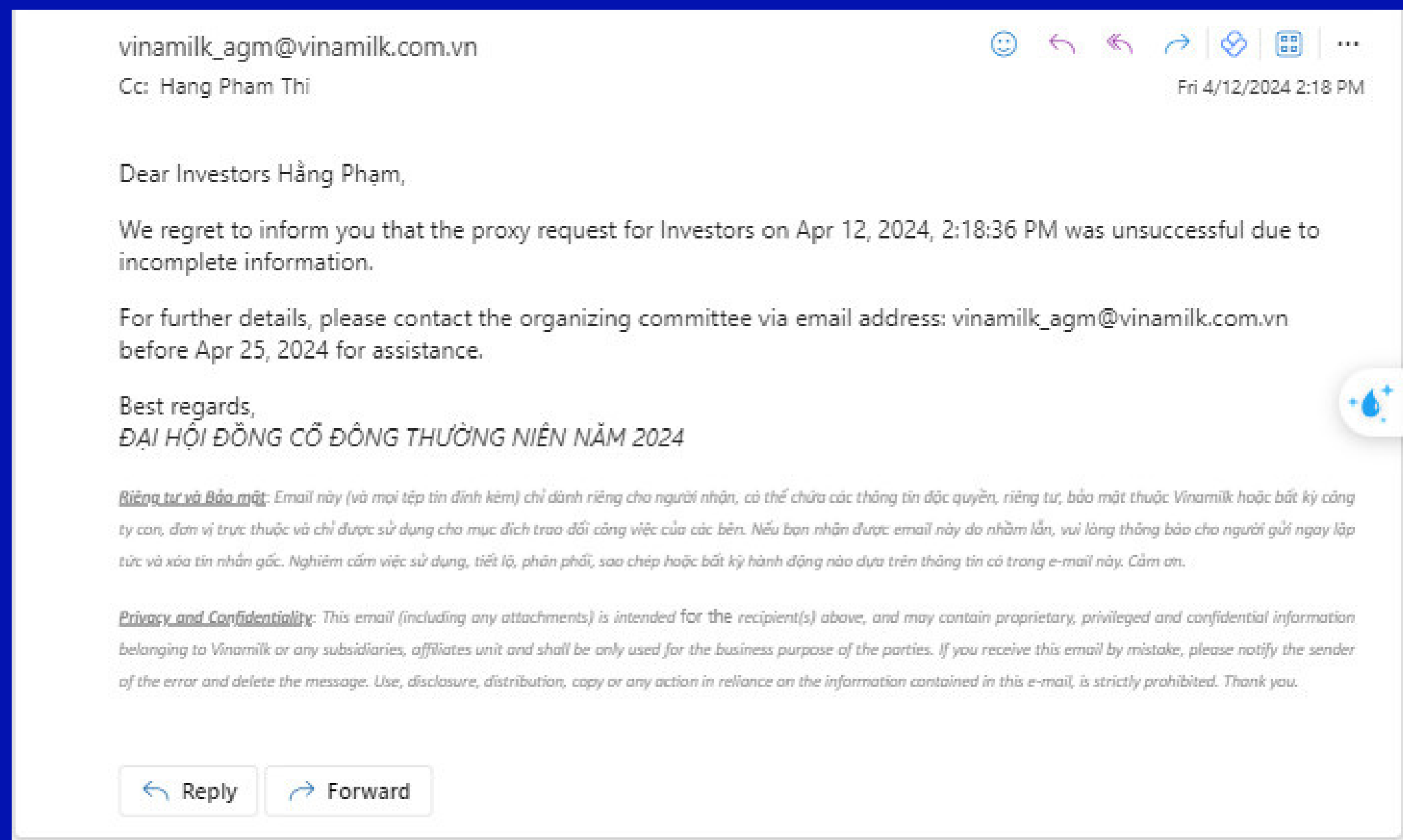
**Bi mật và Bảo mật:** Email này (và mọi tệp tin đính kèm) chỉ dành riêng cho người nhận, có thể chứa các thông tin độc quyền, riêng tư, bảo mật thuộc Vinamilk hoặc bất kỳ công ty con, đơn vị trực thuộc và chỉ được sử dụng cho mục đích trao đổi công việc của các bên. Nếu bạn nhận được email này do nhầm lẫn, vui lòng thông báo cho người gửi ngay lập tức và xóa tin nhắn gốc. Nghiêm cấm việc sử dụng, tiết lộ, phân phối, sao chép hoặc bất kỳ hành động nào dựa trên thông tin có trong e-mail này. Cảm ơn.

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Activate Windows  
Go to Settings to activate Windows

**When receiving the email notification that the “authorization request” has been approved, the authorized person can log in with their information to attend the meeting and carry out voting.**



**When receiving the email notification that the authorization was not successful, the authorized person can contact the organizing committee via email at [vinamilk\\_agm@vinamilk.com.vn](mailto:vinamilk_agm@vinamilk.com.vn) for assistance**